



# BUBBENHALL PARISH COUNCIL

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25 Calgary Close  
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Coventry  
CV3 2AT

## **Minutes of the Bubbenhall Parish Council Ordinary Meeting held in the Village Hall, Bubbenhall, on Tuesday, 9<sup>th</sup> May 2017 following the Annual Meeting**

**Present:**

Cllr J Lucas (Chair)  
Cllr Win Nwachukwu  
Cllr Bob Powell  
Cllr J Shattock  
Cllr S Haynes  
Cllr C Pilgrim

Cllr P Redford (WDC)

Jane Fleming (Clerk)  
Members of Public 1

### **1. Apologies for absence**

Apologies were received from Cllr Baker and Cllr W Redford (WCC)

### **2. Declarations of interest and dispensations**

None received

### **3. Minutes of previous meeting on 28<sup>th</sup> March 2017.**

These were agreed and signed by the Chair

### **4. Matters arising:**

- i. Invitation to the Neighbourhood Police to Parish Council Meeting.  
This is postponed to a later meeting
- ii. Update on footpath numbers'.  
A map with notes has been given to Cllr Lucas. Parish Council is now seeking a replacement to review condition of footpaths around village.
- iii. Overgrown footpath Home Close to Moat Close  
Follow up on any legal advice and arrange for quotes for fence.
- iv. Notice Board – Lower End – Quote  
Cllr Haynes to follow up
- v. Pavement outside the Reading Rooms, Spring Hill  
This work is currently on order
- vi. Mowing contract  
Clerk to check with current mowing contractors to see if they can keep rate to previous year level. If yes, contract will be renewed for a further year.
- vii. Tree Charter  
It was agreed that Parish Council will register
- viii. Parking in Pagets Lane

Signed  
Chair:

Cllr W Redford reported a fire appliance had carried out spot checks on two weekends and several times during the week at both day and evenings. The fire Service reported that they did not experience any difficulty in proceeding along Pagets Lane, nor did they identify any vehicles being parked in unauthorised places. Visits will continue over the next few weeks to continue to monitor the situation.

## **5. Finance**

- i. The Clerk presented the financial report (payments and summary schedule attached). Cllrs Haynes & Nwachukwu signed the cheques.
- ii. Annual Report 2016/17
  - a. Consider, approve and sign Section 1, the Annual Governance Statement.  
The annual governance statement forming the Council's Annual Return was unanimously approved by the Council and Cllr Lucas as Chair signed the form
  - b. Consider, approve and sign Section 2, the Accounting Statement.  
The accounting statement forming the Council's Annual Return was unanimously approved by the Council and Cllr Lucas as Chair signed the form
- iii. Set period for the exercise of **public rights**  
The period was set to commence on 9 June 2017 and end on 20 July 2017. A copy of the notice will be sent to external auditors.

## **6. Highways: Update**

- i. Still waiting for the white lines to be painted.
- ii. Speed Watch – Speed gun needs to be recalibrated. It has been agreed that Bubbhenhall Parish Council will contribute to the cost of recalibration when it has been completed. The question was raised whether an allocated gun can be recalled and made available to another parish council if it hasn't been used. Cllr P Redford agreed to look into the criteria for keeping a speed gun.
- iii. Clerk to write to Rural East forum to request formally that regular Speed Checks are carried out by the Police Camera Enforcement Unit to remind drivers, including HGVs, of the need for respect for the limit and ask this action is in the list of priorities to be decided at the next forum.
- iv. Query legislation for "Repeat" signs of 30mph on Stoneleigh Road.
- v. Query the possibility of advisory non-official 20mph signs. Cllr Lucas to follow up.

## **7. Local Plan: Update**

- i. Cllr Shattock reported that a letter has been sent to The Planning Inspectorate, regarding the consultation, expressing concerns about the process by which the examination of Warwick District Council's (WDC) Local Plan is being conducted.
- ii. CPRE is writing to West Midlands Mayor regarding Housing Needs, they will be expressing concerns about the figures.

## **8. Neighbourhood Plan: Update**

- i. A meeting has been held with officers from WDC. The plan was welcomed and is currently about 85/90% acceptable. There is still work to be done on the housing numbers in Baginton. This still needs some careful wording.

## **9. Business from members of the public**

- i. A large branch appears to have fallen on Spring Hill. Need to clarify if it will fall onto road.

## **10. Planning**

- i. W/17/0345. 9 Home Close, Bubbhenhall, Coventry, CV8 3JD. **GRANTED**
- ii. R1330/05CM010 Ryton Pools CV8 3BG. **APPLICATION**  
There are no comments relating to this application.

## **11. Youth Space & recreation ground**

Signed  
Chair:

- i. Cllr Baker proposes approx. £600 expenditure for the play bark to be topped up and spread by by Handyman. This is agreed.
- ii. The funnel shaped swinging net on the Hags multiplay unit is broken. It has been cordoned it off. Hags has been contacted and the cost for replacement is outlined below.  
1 x HAG8010865 Funnel Net Assembly with Fixings (does not include rails for posts) - £925.00  
Delivery - £92.50  
GRAND TOTAL - £1017.50 plus V.A.T.  
Chris Goddard also had a look at it and said the chain is not in a good state and the whole thing should be replaced rather than repaired. As repair is not an option it is proposed to replace this item. It is a major part of the multiplay unit. Cllr Baker to follow up.

## **12. Reports from meetings attended**

None to report

## **13. Parish matters (AOB)**

- i. Parish Council logo  
Cllr showed idea for new logo. It was agreed in principle> Cllr Lucas to see how it can be improved.
- ii. Online storage of important documents  
Cllr Lucas and clerk to meet to see how this can be progressed.
- iii. Village of the year 2017  
No further action
- iv. Removal of fallen tree on side of main road through village  
This is sited opposite Malpas. Cllr P Redford (WDC) to check with Highways.  
Clerk to check whether Mr Astle will be attending Airport Consultation meeting.

## **14. Correspondence not dealt with in other items**

None to report.

Signed  
Chair: